

**TCP SOLICIATION 2-2017
MODIFICATION 1**

**REQUEST FOR PROPOSALS TCP 2-2017
MODIFICATION 1**

“Food Service”

Issuance Date: December 4, 2017

Modification Date: December 5, 2017

Closing Date: February 9, 2018

Closing Time: 2:00 p.m.

Bidders Conference:

January 9, 2018

12:00 p.m.

801 Pennsylvania Avenue, SE, Suite 360

TCP Contacts:

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INTRODUCTION

1. Modify A.4. Eligible Organizations, Conflict of Interest, and Limits on Funding to Primary Religious Organizations

FROM:

- D. Applicants must be certified by the District of Columbia Department of Small and Local Business Development (DSLBD) as a Small Business Enterprise (SBE). A certification acknowledgment letter must be included as an attachment to proposals.

TO:

- D. Applicants applying as a Small Business Enterprise (SBE) must be certified by the District of Columbia Department of Small and Local Business Development (DSLBD) and a certification acknowledgement letter must be included as an attachment to such proposals.

2. Modify SECTION E: EVALUATION CRITERIA

FROM:

E.1 Scoring and Competitive Range

The factors for rating and ranking applications and the points for each factor are provided below. The points in the evaluation criteria outlined below will provide a scoring system to be used in making recommendations for awards to the Executive Director of TCP. A total maximum of 100 points is possible plus 25 bonus points. Only applicants who score at least 80 points will be considered to be in the competitive range for contract awards.

Interviews may be scheduled to clarify proposals. Negotiations with qualified applicants with respect to program size, location, or cost may precede contract award decisions, at TCP's discretion.

E.2 Specific Criteria and Points

- A. Organizational and Background Information(10 points)
- B. Scope of Work & Work Plan (45 points)
- C. Staffing Plan (25 points)

**TCP SOLICIATION 2-2017
MODIFICATION 1**

- D. Budget, Budget Narrative, and Audit (20 points)

E.3 Bonus Points (25 points)

- A. Applicants may receive bonus points based on their ability to demonstrate and document resources that will be used to leverage the DHS contract funds. Leverage resources may be cash or in-kind (15 points).
- B. Applicants may receive bonus points if they employ or contract with a dietitian, nutritionist, or other licensed professional who will review and approve menus.

TO:

E.1 Scoring and Competitive Range

The factors for rating and ranking applications and the points for each factor are provided below. The points in the evaluation criteria outlined below will provide a scoring system to be used in making recommendations for awards to the Executive Director of TCP. A total maximum of 100 points is possible plus 35 bonus points. Only applicants who score at least 80 points will be considered to be in the competitive range for contract awards.

Interviews may be scheduled to clarify proposals. Negotiations with qualified applicants with respect to program size, location, or cost may precede contract award decisions, at TCP's discretion.

E.2 Specific Criteria and Points

- A. Organizational and Background Information(10 points)
- B. Scope of Work & Work Plan (45 points)
- C. Staffing Plan (25 points)
- D. Budget, Budget Narrative, and Audit (20 points)

E.3 Bonus Points (35 points)

- A. Applicants may receive bonus points based on their ability to demonstrate and document resources that will be used to leverage the DHS contract funds. Leverage resources may be cash or in-kind (15 points).
- B. Applicants may receive bonus points if they employ or contract with a dietitian, nutritionist, or other licensed professional who will review and approve menus (10 points)
- C. Applicants may receive bonus points based on their ability to demonstrate that they are certified SBEs (10 points).