

**TCP SOLICIATION 2-2017
MODIFICATION 2**

**REQUEST FOR PROPOSALS TCP 2-2017
MODIFICATION 2**

“Food Service”

Issuance Date: December 4, 2017

Modification Date: December 5, 2017

Closing Date: February 9, 2018

Closing Time: 2:00 p.m.

Bidders Conference:

January 9, 2018

12:00 p.m.

801 Pennsylvania Avenue, SE, Suite 360

TCP Contacts:

Jose Lucio

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INTRODUCTION

1. Modify A.2. Site-Specific Meal Delivery Requirements – Delivery Sites

FROM:

Facility	Population	Year-Round Capacity	Hypothermia Capacity*	Breakfast	Lunch	Dinner	Snack
DC General Family Shelter	Families	260	260	X	X***	X	X
Days Inn	Families	165	165		X***	X	
Quality Inn	Families	120	120		X***	X	
Harriet Tubman	Unaccompanied Women	100	100			X	
Patricia Handy Place for Women	Unaccompanied Women	98	98		X**	X	
801 East	Unaccompanied Men	380	432			X	
New York Avenue	Unaccompanied Men	360	360			X	
Adams Place	Unaccompanied Men	150	180			X	
Emery Work Bed	Unaccompanied Men	100	100	X		X	
Blair House	Unaccompanied Men	85	85	X		X	

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*Hypothermia Season is from November 1 to March 31 annually. During the Hypothermia Season, some shelter providers expand their capacity in order to provide shelter from severe weather to as many individuals and families experiencing homelessness as possible.

**60 meals for clients receiving services in the day program.

***Lunch is only served during the summer when school-aged children are out of school.

TO:

Facility	Population	Year-Round Capacity	Hypothermia Capacity*	Breakfast	Lunch	Dinner	Snack
DC General Family Shelter	Families	260	260	X	X***	X	X
Days Inn	Families	165	165		X***	X	
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Patricia Handy Place for Women	Unaccompanied Women	98	98		X**	X	
801 East	Unaccompanied Men	380	432			X	
New York Avenue	Unaccompanied Men	360	360			X	
Adams Place	Unaccompanied Men	150	180			X	
Emery Work Bed	Unaccompanied Men	100	100	X		X	
Blair House	Unaccompanied Men	85	85	X		X	
La Casa TRP	Unaccompanied Men	40	40	X		X	
Nativity	Unaccompanied Women	20	25	X		X	

*Hypothermia Season is from November 1 to March 31 annually. During the Hypothermia Season, some shelter providers expand their capacity in order to provide shelter from severe weather to as many individuals and families experiencing homelessness as possible.

**60 meals for clients receiving services in the day program.

***Lunch is only served during the summer when school-aged children are out of school. For budgeting purposes bidders should assume 65 summer days.

2. Modify A.3. Minimum Proposal Requirements – Meals and Preparation

FROM:

The Awardee shall package and deliver only dairy products that identify the expiration date on each container. For the dairy products, the sell-by or best used by date shall not exceed five (5) days beyond the delivery date. For example: milk delivered on the 27th or 30th of the month shall have an expiration date of the 22nd or 23rd of the month.

The Awardee shall package and deliver only juices that identify the sell-by or best used by date on each container. The expiration date for juice shall not exceed 10 days beyond the delivery date. For example: Juice delivered on the 17th of the month shall have an expiration date of the 27th or 28th of the month.

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The Awardee shall package and deliver only dairy products that identify the expiration date on each container. For the dairy products, the sell-by or best used by date shall not exceed five (5) days beyond the delivery date. For example: milk delivered on the 22nd or 23rd of the month shall have an expiration date of the 27th or 30th of the month.

The Awardee shall package and deliver only juices that identify the sell-by or best used by date on each container. The expiration date for juice shall not exceed 10 days beyond the delivery date. For example: Juice delivered on the 17th of the month shall have an expiration date of the 27th or 28th of the month.

3. Modify B.2. Application Style

FROM:

All applications must be submitted as a Word document or Portable Document Format (PDF) file electronically via email attachment. Each application will have numbered pages, with type not less than 12 points and double line spacing.

PDF, Facsimile and hard copy applications will not be accepted. Unnecessarily elaborate applications beyond the information needed to present a complete and effective response to this solicitation are not desired.

TO:

All applications must be submitted as a Word document or Portable Document Format (PDF) file electronically via email attachment. Each application will have numbered pages, with type not less than 12 points and double line spacing.

Facsimile and hard copy applications **will not** be accepted. Unnecessarily elaborate applications beyond the information needed to present a complete and effective response to this solicitation are not desired.

4. Modify C.2. Staffing Plan

FROM:

Describe how you will ensure all staffing needs are met by October 29, 2017, the target start date for the project

TO:

Describe how you will ensure all staffing needs are met by March 1, 2018, the target start date for the project