

Edit the Provider Name

Edit the Program Name

# The Community Partnership - Partnership House - 20-801-TCP-HSE

## Jan 1 - Jan 7

Edit the Calendar Days for report week

Edit the Contract Number

Weekly Schedule 01

Reporting Week.

Shift Categories

Shift	Duration	Period	Supervisors Per Shift
A	8 hours	07:00 - 14:00	3
B	8 hours	15:00 - 22:00	3
C	8 hours	23:00 - 06:00	3

In military time.

Hours of the shift

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Sunday

Names	Shift A							Shift B							Shift C							Total Hours by Shift					
	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	0	1	2	3	4	5	6	A	B	C
Wendy Writer	A	A	A	A	A	A	A	A	B	B	B	B	B	B	B	B	C	C	C	C	C	C	C	C	8	8	0
Ronny Reader									B	B	B	B	B	B	B	B	C	C	C	C	C	C	C	C	0	8	8
Abby Author																									0	0	0
Casey Creator	A	A	A	A	A	A	A	A																	8	0	0
Perry Presenter																									0	0	0
Vinny Viewer	A	A	A	A	A	A	A	A									C	C	C	C	C	C	C	C	8	0	8
Molly Maker									B	B	B	B	B	B	B	B	C	C	C	C	C	C	C	C	0	8	8
Berry Books																									0	0	0

Supervisor names. If there are more supervisors, you must insert additional rows on each section.

Will total automatically. There is no need to alter the format or formula of these cells.

Must be the letter that corresponds to the shift. No other value will register on this report.

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Monday

Names	Shift A							Shift B							Shift C							Total Hours by Shift					
	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	0	1	2	3	4	5	6	A	B	C
Wendy Writer									B	B	B	B	B	B	B	B	C	C	C	C	C	C	C	C	0	0	8
Ronny Reader									B	B	B	B	B	B	B	B	C	C	C	C	C	C	C	C	0	8	8
Abby Author																	C	C	C	C	C	C	C	C	0	0	8
Casey Creator	A	A	A	A	A	A	A	A	B	B	B	B	B	B	B									8	6	0	
Perry Presenter															B	B	C	C	C	C	C	C	C	C	0	2	8
Vinny Viewer									B	B	B	B	B	B	B	B									0	8	0
Molly Maker	A	A	A	A	A	A	A	A																	8	0	0
Berry Books	A	A	A	A	A	A	A	A																	8	0	0

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Tuesday

Names	Shift A							Shift B							Shift C							Total Hours by Shift					
	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	0	1	2	3	4	5	6	A	B	C
Wendy Writer																	C	C	C	C	C	C	C	C	8	0	8
Ronny Reader	A	A	A	A	A	A	A	A																	8	8	0
Abby Author	A	A	A	A	A	A	A	A	B	B	B	B	B	B	B	B									8	8	0
Casey Creator	A	A	A	A	A	A	A	A	B	B	B	B	B	B	B	B									8	8	0
Perry Presenter																									0	0	0
Vinny Viewer																									0	0	0
Molly Maker																	C	C	C	C	C	C	C	C	0	0	8
Berry Books									B	B	B	B	B	B	B	B	C	C	C	C	C	C	C	C	0	8	8

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Wednesday

Names	Shift A							Shift B							Shift C							Total Hours by Shift					
	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	0	1	2	3	4	5	6	A	B	C
Wendy Writer																	C	C	C	C	C	C	C	C	0	0	8
Ronny Reader									B	B	B	B	B	B	B	B	C	C	C	C	C	C	C	C	0	8	8

