




All Provider Meeting

The Community Partnership
for the Prevention of
Homelessness



Agenda

- Compliance Updates
 - Training Updates & Reminders
 - Living Wage and Sick Leave
 - Program Rules
 - Return to the Office Planning
 - Contracting Team Staffing Updates
 - Question and Answer
 - Contact Information
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Compliance Updates

- **Emergency Incident Report Hotline**
 - 719-884-6739
- **How soon should the emergency incident be reported to the Emergency Incident Hotline?**
 - Emergency Incidents should be reported to TCP via the Emergency Incident Hotline within two (2) hours from the occurrence of the incident.
- **How does the Emergency Incident Report Hotline Work?**
 - After contacting the hotline number, staff will be prompted to provide the following information:
 - Name of the employee submitting the report
 - Phone number
 - Email Address
 - Employee title
 - Provider
 - Program Name
 - Brief Description of the incident


Compliance Updates Continued..

- **What incidents are classified as an “emergency incident”?**
 - A client is found to be in possession of a weapon while at a program facility
 - A client or staff member is assaulted with the use of a weapon (i.e a staff member or client is wounded by stabbing or gunshot wound)
 - The occurrence of a physical altercation between a client and an employee and/or security personnel
 - A client obtains life threatening injuries in result of a physical altercation that requires medical attention
 - Power outage at a program facility that lasts longer than one hour

***Please be advised that the completion and submission of an Unusual Incident Report (UIR) via TCP's Smartsheets database is still required for emergency incidents in addition to making the report via the Emergency Incident Hotline.**

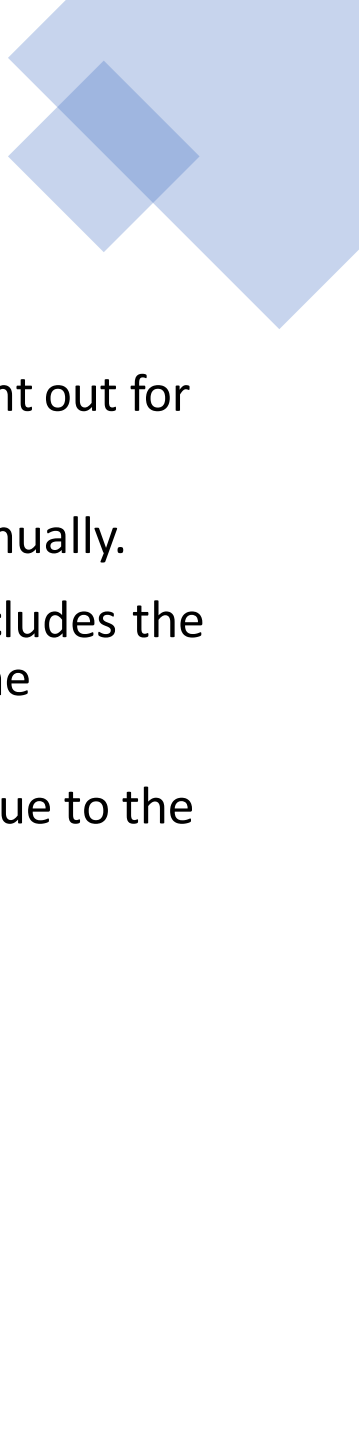


Training Updates & Reminders

- Email Correspondence to Training Staff
 - Certificates
 - Prep & Participation
 - Meeting links & Dial-in Option
 - Troubleshooting
 - How to Cancel an Event Registration
 - Updated Instructions
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Living Wage and Sick Leave

- Living Wage and Sick Leave Notices have been sent out for signature.
 - This is a document that will need to be signed annually.
 - The document that you recently received now includes the language to ensure that providers are aware of the DC Accrued Sick and Safe Leave Act of 2008.
 - There were some changes made to the law due to the WTPAA
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CHANGES TO SICK LEAVE LAWS DUE TO WTPAA


- When the employer is a subcontractor and is alleged to have failed to pay an employee any wages earned, the subcontractor and the general contractor shall be **jointly** and **severally liable** to the subcontractor's employees for violations of the Living Wage Act, and the Sick and Safe Leave Act.
- When employers fail to comply with the laws the penalties range from \$1,000 to \$5,000 per affected employee plus up to triple the damages of the wages found due to an employee.

**Review Section 2 (b)(2) of the Wage Theft Prevention Amendment Act of 2014*



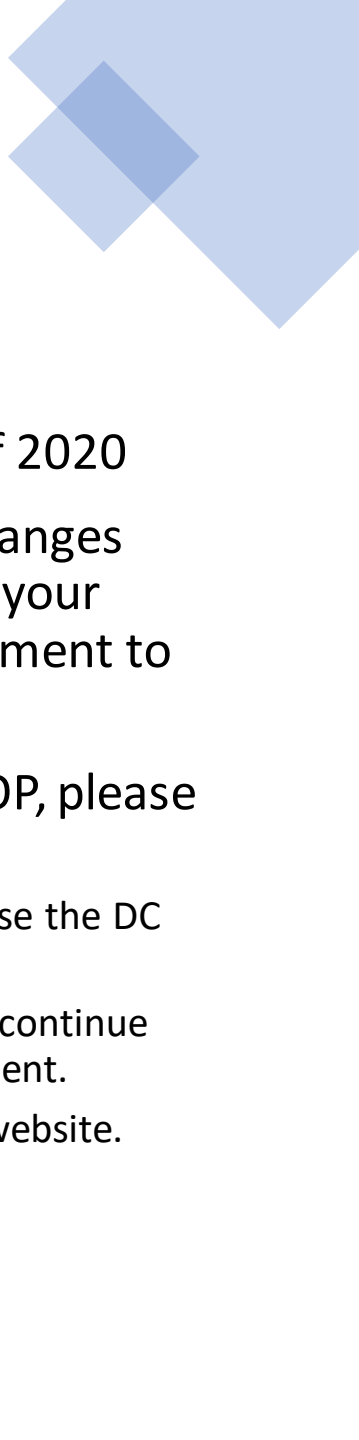


Program Rules

- There are current discussions with the DHS regarding updating the program rules.
 - Once we have settled on the implementation of program rule edits, communication with templates will be forwarded to provider executive leadership to disseminate to programs for updates.
 - **Please do not send in any drafts until requested to do so.**
 - This information is being shared so that you can begin to look at your rules and begin to think about the revisions you would like to make.
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Return to the Office Planning

- Return to the office planning is something that all providers were requested to submit in October of 2020
 - Given that there have been many updates and changes since this time, if you have made any revisions to your return to the office plan, please submit that document to TCP as soon as possible.
 - If your agency has made any updates to your COOP, please submit that to TCP as well.
 - Please remember that District funded programs are to use the DC HSEMA document for this.
 - Programs that do not receive any District funding are to continue the use of the TCP Emergency Preparedness Plan document.
 - If you need either of these documents, please visit our website.
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Contracting Team Updates

Hello...

Mr. John DeVille, Jr. - Contract Support Specialist

Mr. Aaron Ford, Compliance Specialist

See Ya Later...

Jennifer Mine – Federal Grant Administrator



You've got
questions...

We've got answers



TCP Contact Information

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- Ashley Coard, Compliance Specialist acoard@community-partnership.org
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- Lisa Sibblies, Contract and Procurement Specialist LSibblies@community-partnership.org
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