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|  | The Community Partnership for the Prevention of HomelessnessStaff Training Transcript – Security Contractors |

Please use this form to track and manage the TCP required training completion for your staff. This form may be requested by TCP staff for contract monitoring and at contract close out review. Certificates of completion may also be requested by TCP staff. Should TCP staff request certificates of completion, only trainings with an accompanying certificate will be considered. If you have any questions regarding this form, please contact the training team via email at training@community-partnership.org.

### Staff Information

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| Name of Staff: |  |  | Date of Hire: |  |

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| Contract Number of Staff Assignment: |  | Contract Period of Transcript: |  | Staff Title: |  |

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| Position Description (check all applicable): | Security  Administrative Staff | Executive Director  Financial Staff | Program Director/Manager |

### Staff Trainings

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| Training Topic | Training Title | Date of Completion | Mandatory Staff | Time Frame for Completion |
| ADA and Reasonable Accommodation |  |  | Security | Within Contract Year |
| Assertive Engagement |  |  | Security | Within Contract Year |
| Boundaries and Confidentiality |  |  | Security | Within Contract Year |
| Conflict Resolution |  |  | Security | Within Contract Year |
| Crisis Intervention |  |  | Security | Within Contract Year |
| Cultural Competency |  |  | Security | Within Contract Year |
| Language Access |  |  | Security | Within Contract Year |
| LGBT+ Cultural Competency |  |  | Security | Within Contract Year |
| Medical Hypothermia |  |  | Security | Within Contract Year, between September and March |
| Narcan |  |  | Security | Within Contract Year |
| Non-coercive Approaches to Conflict Management |  |  | Security | Within Contract Year |
| Non-violent Crisis Intervention |  |  | Security | Within Contract Year |
| Synthetic Drug Usage |  |  | Security | Within Contract Year, between September and March |
| Trauma Informed Care |  |  | Security | Within first 120 days of hire, and then each subsequent contract period |

### Acknowledgment

**By signing below, I verify that the staff person identified on this form has completed the trainings as noted on this transcript.**

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| **Signature** | **Date** |